



City of Winooski
Vermont's Opportunity City

27 West Allen Street
Winooski, Vermont 05404
802 655 6410
winooski.vt.gov

Board of Civil Authority Agenda

Wednesday, April 24, 2019
5:00 PM - Winooski City Hall (27 West Allen Street)

I. Call to Order

II. Regular Items

II.A. Approval: BCA Minutes of 2/13/19

Documents:

[04.24.2019bcaregitems.pdf](#)

II.B. Discussion: School Election

II.C. Approval: Purging Checklist - Authorizing City Clerk to purge checklist

II.D. Approval: Policy: Campaigning during Polling Hours

Documents:

[04.24.2019bca policy.pdf](#)

III. Adjourn



CITY OF WINOOSKI

OFFICE OF THE CITY CLERK

27 WEST ALLEN STREET
WINOOSKI, VERMONT 05404

(802) 655-6419
(802) 655-6414 (fax)

CAROL J. BARRETT, CITY CLERK
JANET L. BROUARD, ASST.

BOARD OF CIVIL AUTHORITY MEETING WEDNESDAY, FEBRUARY 13, 2019 @ 5:30 P.M. CLAIRE BURKE CHAMBERS

1. Oaths
2. Elect a Chairperson and Deputy Chairperson
3. Discuss March Election
 - a. Poll Workers
 - b. Counters
 - c. JP's delivering Absentee Ballots
4. Other Business
 - a. Possible Election in May (School)
 - b. Notary Update
5. Adjourn

****Note:** I normally would email you the agenda but I do not have everyone's email at this time.

MINUTES

The Clerk called the meeting to order at 5:30 p.m.

Members Present:

Lucas Collins, Austin Davis, Jay Lambert Michael O'Brien, Karen O'Hagan, Katherine Picard, Eric Covey, Carol Barrett, City Clerk.

1. The Oath was administered by the Clerk to Katherine Picard and Jay Lambert.
2. Elect a Chairperson and Deputy Chairperson
MOTION by Michael O'Brien seconded by Jay Lambert to nominate Katherine Picard as Chairperson. Voted and passed unanimously.

MOTION by Katherine Picard seconded by Karen O'Hagan to nominate Lucas Collins as Deputy Chairperson. Voted and passed unanimously.

3. Discuss March Election.

The Clerk briefed the new Justices of the Peace on how the March election is run. We discussed poll workers, counters and JP's delivering absentee ballots the day before election. The following justices will work on Election Day Katherine Picard, Karen O'Hagan, Sally Tipson, Michael O'Brien, and Lucas Collins.

4. The clerk updated the Justices on a possible election in May for a school bond vote. She also said anyone interested in becoming a notary could sign up through the State's website.

5. Adjourn

MOTION by Jay Lambert seconded by Karen O'Hagan to adjourn the BCA meeting at 5:50 p.m. Voted and passed unanimously.

ATTEST: _____
City Clerk

**CAMPAIGNING DURING POLLING HOURS
VOTER ACCESS**

The purpose of this policy is to meet the requirements of Title 17 Section 2508 of the Vermont Statutes Annotated and to promote an orderly procession of voters entering and exiting the polling place without undue interference on Election Day.

2508. Campaigning during polling hours: voter access

(a)(1) The presiding officer shall ensure during polling hours on the day of the election that:

(A) within the building containing a polling place, no campaign literature, stickers, buttons, name stamps, information on write-in candidates, or other political materials are displayed, placed, handed out, or allowed to remain;

(B) within the building containing a polling place, no candidate, election official, or other person distributes election materials, solicits voters regarding an item or candidate on the ballot, or otherwise campaigns; and

(C) on the walks and driveways leading to a building in which a polling place is located, no candidate or other person physically interferes with the progress of a voter, within 50' to and from the polling place.

(2) The provisions of subdivision (1) of this subsection shall apply to the town clerk's office during any period of early or absentee voting.

(b) During polling hours, the presiding officer shall control the placement of signs on the property of the polling place in a fair manner.

(c) The provision of this section shall be posted in notice required by section 2521 of this title.

Adopted by Winooski Board of Civil Authority on April , 2019

