



27 WEST ALLEN STREET  
WINOOSKI, VERMONT 05404  
(802) 655-6410  
(802) 655-6414 (fax)

# CITY OF WINOOSKI

MAYOR SETH LEONARD  
[sleonard@winooski.vt.org](mailto:sleonard@winooski.vt.org)  
DEPUTY MAYOR NICOLE MACE

## CITY COUNCIL

JESSIE BAKER  
CITY MANAGER  
COUNCILOR HAL COLSTON  
COUNCILOR ERIC COVEY

**Agenda**  
**Tuesday, January 22, 2019**  
**6:00 P.M.**  
**CLAIRE BURKE COUNCIL CHAMBERS**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Agenda Review**
- IV. Public Comment**
- V. Consent Agenda**
  - a. Approval: City Council Minutes of January 14, 2019
  - b. Approval: Payroll 12/30/18 thru 01/12/2019 and Warrant ending 01/18/19
- VI. City Update**
- VII. Council Reports**
- VIII. Regular Items:**
  - a. Discussion: FY20: Discussion and Follow-up Items – J Baker
- IX. Public Hearing: 6:30 p.m. Ordinance Update – Chapter 28 Fees**
  - a. Approval: Chapter 28 Fees – J Baker
- X. Executive Session**
  - a. Executive Session Pursuant to 1V.S.A. §313 (1) (E) “pending litigation to which the public body is a party” – UMB Bank N.A. v. City of Winooski and (2) “the negotiating.....of real estate purchase or lease options”
- XI. Adjourn:**

### **MINUTES**

The Mayor called the meeting to order at 6:15 p.m. The meeting began with the Pledge of Allegiance led by Deputy Mayor Nicole Mace.

#### **Members Present:**

Mayor Seth Leonard  
Councilors: Nicole Mace, Eric Covey, Hal Colston.

#### **Officers Present:**

Jessie Baker, City Manager; Janet Brouard, Sr. Assistant City Clerk; Angela Aldieri, Finance Director; Ray Coffey, Community Services Director; Eric Vorwald, Planning and Zoning Manager; John Audy, Fire Chief.

**Others Present:**

Kristine Lott, Robert DiPalma, Attorney at Paul, Frank & Collins.

**III. Agenda Review – None**

**IV. Public Comment – None**

**V. Consent Agenda**

**MOTION** by Councilor Mace seconded by Councilor Covey to approve the consent agenda as presented. Voted and passed 3-0.

**VI. City Update**

The City Manager gave the following updates:

- Thank you to the Public Works crews who worked throughout the long weekend to keep up with the storm. And thanks to the public for their patience as our crew of 8 worked approximately 300 hours to maintain the roads and sidewalks.
- The FD will be out clearing hydrants this week – we appreciate any efforts the public could make as well to unbury these hydrants.
- Thanks to the 30 residents who braved the cold weather and joined us for the MLK Day of Service yesterday at the Library and OCC
- Regional Dispatch – Board met with consultant this morning in Colchester. IXP then presented to Chiefs and staff from across our communities at 2:00 today.
- Angela issued an RFP last week for a vendor to develop and operate a credit and debit card processing service for City payments. This will be a significant customer service improvement. We are hoping to announce this with the launching of the new website in February.
- Grant monitoring visit VTrans (rail bridge grant, crosswalk enhancement grant, riverwalk east, 2016 police equipment grant) – positive outcome. No findings.
- First AFSCME session – to set ground rules – is scheduled for this week. At our Feb. 4<sup>th</sup> meeting, we will have an executive session on our shared goals for negotiations.

**VII. Council Reports**

**Councilor Mace** – wanted to remind people that the City Manager evaluations forms are due to the Mayor by tomorrow.

**Mayor Leonard** – He will be meeting with Alex, City Treasurer on Thursday to go over his recent report to Council. He was happy to report he had no disgruntle voice mails or e-mails regarding the recent snowstorm. It was nice to see all the “Neighbors helping Neighbors” coming together to help shovel friends out. He also wanted to recognize Kristine Lott for her service on the Council and wanted to remind all that petitions are due in the Clerk’s office by February 1<sup>st</sup> @ 4:30 p.m.

**Councilor Covey** – He said that the Downtown Association Board has posted the job link for the new director’s position. They are pulling together the hiring team.

**Councilor Colston** - He said he met with Governor Scott and is excited to announce that he will be appointed State Rep for Winooski. He will be sworn in tomorrow at 8:30 a.m. in Montpelier.

**VIII. Regular Items:**

**a. Discussion: FY20: Discussion and Follow- up items**

The Mayor wanted to express how extremely proud he was of each departments budgets that were presented. He knows that the 6% budget increase is larger than previous years but we are doing more compared to previous years. Councilor Mace said that this budget represents the community’s vision. She said the Department Heads worked hard to bring it together. She is very appreciative of everyone’s efforts and is proud to support it. Councilor Covey agrees with all. He mentioned he has heard from some members of the community what a great job staff has done. Councilor Colston said this is his first budget process and he appreciates all the hard work and thoroughness put into its outcome. Councilor Mace had one concern and that was about Green Mountain Transit increasing their rates. She wanted to know how that would affect the bottom line. The City Manager felt quite confident that we could absorb the increase. Discussion ensued.

**IX. Public Hearing: 6:30 p.m. Ordinance Update – Chapter 28 Fees**

**a. Approval: Chapter 28 Fees**

The Mayor opened the Public Hearing at 6:55 p.m. The City Manager said you have before you two versions of Chapter 28. A proposed version, which tracks the changes, and a clean version. She said there is one more administrative change. She invited Eric Vorwald up to the front to describe the change. Mr. Vorwald said it was basically shortening the language that would otherwise be picked up in other forms of permit fees. It is on page 8 Section 20.10 Zoning & Land Development Fees, dealing with change of use with in an existing structure. The City Manager said there are two other minor changes. We are with adding the fingerprinting service, a service we have never offered before and anywhere there is a fee set by State Statute we removed the fee and inserted State Statute.

**MOTION** by Councilor Mace seconded by Councilor Colston to approve the Chapter 28 Fees as presented. Voted and passed 3-0.

**X. Executive Session**

Mayor Leonard recused himself from Executive Session due to his association within his professional work.

**MOTION** by Councilor Colston seconded by Councilor Covey to go into Executive Session Pursuant to 1 V.S.A. §313 (1) (E) “pending litigation to which the public body is a party” – UMB Bank N.A. v. City of Winooski and (2) “the negotiating.....of real estate purchase or lease options” and to also invite the City Manager Jessie Baker; Finance Director Angela Aldieri and Attorney Robert DiPalma at 7:04 p.m. Voted and passed 3-0.

**MOTION** by Councilor Covey seconded by Councilor Colston to adjourn the meeting at 7:45 p.m. Voted and passed 3-0.

ATTEST \_\_\_\_\_  
Asst City Clerk