

Winooski City Council Meeting
Monday, April 1, 2019
6:15 PM Claire Burke Council Chambers
27 West Allen Street
Winooski, VT 05404

Mayor Kristine Lott - klott@winooski.vt.gov
Councilor Hal Colston - hcolston@winooski.vt.gov
Councilor Jim Duncan - jduncan@winooski.vt.gov
Councilor Amy Lafayette - alafayette@winooski.vt.gov
Councilor Mike Myers - mmyers@winooski.vt.gov
Jessie Baker, City Manager - jbaker@winooski.vt.gov

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Agenda Review**
- IV. Public Comment**
- V. Consent Agenda**
 - a. Approval: City Council Minutes of March 18, 2019
 - b. Approval: Payroll Warrant for period 3/10/2019 – 3/24/2019 and Warrant ending 3/29/2019
 - c. Approval : TA60 Town Highway Plan
- VI. City Update**
- VII. Council Reports**
- VIII. Regular Items**
 - a. Approval: Event Permit: Public Safety Day – H Carrington
 - b. Approval: Grant: Northern Border Commission for Main Street – H Carrington
 - c. Approval: Waterworks – Act 250 Permit Amendment – E Vorwald
 - d. Approval: Municipal Town Highway Grant – J Rauscher
 - e. Approval: Proclamation: Day of Recognition for National Service – R Coffey
 - f. Introduction: Tree Ordinance- J Duncan
- IX. Executive Session**
 - a. UMB – Executive Session Pursuant to 1 V.S.A. §313 (1) (E) “pending litigation to which the public body is a part” – UMB Bank N.A. v. City of Winooski and (2) “the negotiating....of real estate purchase or lease options”
- X. Regular Items:**
 - a. Approval: Approve documents related to the Litigation Settlement with UMB, N.A
 - i. Litigation Settlement Agreement



- ii. Ground Lease Sale – Unit 1 of the West Block
- iii. Ground Lease Sale – Unit 2 of the West Block
- iv. Parking Agreement

x. Adjourn

MINUTES

The Mayor called the meeting to order at 6:10 p.m. The meeting began with the Pledge of Allegiance led by Deputy Mayor Colston.

Members Present:

Mayor Kristine Lott

Councilors: Hal Colston, James Duncan, Amy Lafayette, Michael Myers

Officers Present:

Jessie Baker, City Manager, Janet Brouard, Sr Asst City Clerk; Angela Aldieri, Finance Director; Heather Carrington, Economic Development Director, Eric Vorwald, Planning & Zoning Director; Jon Rauscher, Public Works Director, Ray Coffey, Community Services Director; James Charkalis, Police Sergeant.

Others Present:

Robert Dipalma, Attorney, Paul Frank & Collins; David Abdo and Sarah Johnson, Waterworks Restaurant.

III. Agenda Review

None

IV. Public Comment

None

V. Consent Agenda

MOTION by Councilor Duncan seconded by Councilor Myers to approve the Consent Agenda as presented. Voted and passed 4-0.

VI. City Update

- Equity and Diversity Summit
 - Saturday, April 6th 8:00 am to 4:00 pm at the Senior Center.



- Julie sent around some homework
- Thankful to the high school students who will be participating in the day
- Memorial Day parade – Saturday, May 25th. Craig LaVigne is coordinating again this year!
- Project Review Committee meeting on Wednesday at 2:00 pm for a project a Main and Mansion.
- The Planning Commission will be going to one meeting a month now that the Master Plan is adopted and they are taking April off.
- The award for wayfinding planning services has been made to LandWorks, LLC and Maja Design, based out of Middlebury and Shelburne VT respectively. The LandWorks team recently updated the City of Burlington wayfinding, and also designed the University of Vermont wayfinding system.
- Tomorrow the City, ECO AmeriCorps, Long Trail Veterinary Center, and the Lake Champlain Committee will be hosting “**April Stools’ Day**”. **Join them from 9 to noon at the River Walk and Casavant to scoop poop!**
- Myers Memorial Pool is out to bid! Bid opening scheduled for April 10th with awards by early May
- Next Meeting:
 - Overview of the City’s Capital Improvement Plan and Main Street Revitalization project
 - Overview of the history of the O’Brien Community Center and leases for your consideration

VII. Council Reports

Councilor Myers – He is pleased to report that a resident had recently applied to be on the Public Works Commission. In his opinion, this person would be a great fit. He also said he took the tour of the High School’s proposed renovation project. He said it was very interesting and everyone should take the time to check it out.

Councilor Lafayette – She said she met with Ray about the Senior Center programs. She has resigned her position on the Downtown Winooski Board to serve her role as Council Liaison to the Board. She also has met with Jessie to get an update on the progress at City Hall; new server installation and the migration to a new website. All is going well.

Mayor Lott – She said that the Planning Commission has decided to go back to one meeting a month, the next meeting will be in May. The Housing Commission is continuing its work on the Housing Trust Fund. The Downtown is still in the process of securing and Executive Director. They have had



several good candidates. She and Jessie have met with the Winooski Housing Authority to re-establish a relationship to work towards common goals.

Councilor Colston – He would like to remind everyone of the Equity Summit on Saturday April 6th at the Senior Center.

Councilor Duncan - He did not have a liaison report. He said April 13th is ECO Families day, it's a kick start to pre Green up Day.

VIII. Regular Items

a. Approval: Event Permit: Public Safety Day – H Carrington

Ms. Carrington said that the Winooski Police Department has submitted an application to hold the annual Public Safety Day on Saturday May 19th from noon until 4:30 p.m. Staff has reviewed the application and this event will involve closing Winooski Falls Way. The event will provide hot dogs and hamburgers, a bounce castle for the children. One concern is that this event will coincide the rain date for the VT Outdoor Kids Fishing Derby being held at the Gilbrook Pond. Staff decided that the two events would reinforce each other. No other conditions are required therefore staff recommends approval for this event. Sergeant Charkalis was present to give a brief summation of last year's event. He said it was very well attended and the day went off without a glitch. He said this year they will have some new attractions; Champ of the Lake Monsters will be there. The City of Burlington will have their ERV, Emergency Response Vehicle there for children to see. Colchester and St Mikes will have their Technical Rescue vehicles there also. It should be a fun time for all.

MOTION by Councilor Colston seconded by Councilor Duncan to approve the Event Permit for Public Safety Day as presented. Voted and passed 4-0.

b. Approval: Grant: Northern Border Commission for Main Street – H Carrington

Ms. Carrington said staff has submitted a letter of intent to submit a grant application to the Northern Border Regional Commission for an Economic Infrastructure Grant in support of the Main Street Revitalization Project. She said the City may apply for up to \$500,000 with a 50% required match. The application is due May 10, and award decisions will be made in July, 2019. Staff says that the



funds will be used to construct the infrastructure for the undergrounding power and telecommunications utilities on Main Street.

MOTION by Councilor Lafayette seconded by Councilor Colston to approve staff to apply for the Northern Borders Commission Economic Infrastructure Grant as presented. Voted and passed 4-0.

c. Approval: Waterworks – Act 250 Permit Amendment – E Vorwald

Mr. Vorwald said the Waterworks is proposing to erect an awning that will provide protected three season seating for an exterior area of the restaurant. The space is currently used for seating, weather permitting, as no awning exists. The property is located in the Downtown and is currently owned by the City, as a part of the Riverwalk. The Act 250 Permit was originally issued in 2001 and has been amended multiple times as new developments have been proposed. The District 4 Environmental Commission has indicated that this project will require an amendment. Since the City was a party to the original Act 250 Permit, any amendment will require the City Council to review and approve the design, and agree to be co-applicant on the project. Mr. Abdo owner of the Waterworks was present to answer any questions the Council may have. He said if the Council agrees to this project, he expects it to be complete by July, maybe sooner.

MOTION by Councilor Myers seconded by Councilor Lafayette to approve the Waterworks Act 250 Permit Amendment as presented. Voted and passed 4-0.

d. Approval: Municipal Town Highway Grant – J Rauscher

Mr. Rauscher said he is here tonight to request authorization to apply for the VTRANS Class 2 Roadway Program Grant. VTRANS provides annual competitive funding for preservations of any Class 2 highway for resurfacing or reconstruction. Based on a 2018 City wide pavement condition review, the entire length of East Spring Street has been identified as being in need of resurfacing. Mr. Rauscher said, pending grant approval, this work would be performed this summer.

MOTION by Councilor Myers seconded by Councilor Colston to approve the Municipal Town Highway Grant as presented. Voted and passed 4-0.



e. Approval: Proclamation: Day of Recognition of National Service – R Coffey

Mr. Coffey said he is here tonight to ask the Council to proclaim April 2, 2019 as National Service Recognition Day. This day is in appreciation for the countless hours and invaluable service that our members have contributed to the City over the years. Mr. Coffey said he would like to acknowledge the exceptional service of our two current members serving the City, Olivia Miller, AmeriCorps Vista and Sarah Franco AmeriCorps State. The City has benefited greatly from their efforts.

MOTION by Councilor Colston seconded by Councilor Myers to approve the Proclamation making April 2, 2019 the Day of Recognition of National Service as presented. Voted and passed 4-0.

f. Introduction: Tree Ordinance – J Duncan

The City Manager said that Councilor Duncan has proposed the attached draft Tree Ordinance for consideration. This draft has been reviewed by the Public Works Commission. Mr. Duncan said this has been two years in the making. This ordinance will support our current Master Plan in that it will give us a guideline in making standards regarding trees. This ordinance will cover all City owned property. He said he welcomes any feedback and hopes that we can move forward with this. The Council is all in agreement and asked staff to further review the draft and bring back any suggestions to the next Council Meeting.

IX. Executive Session

a. UMB – Executive Session Pursuant to 1 V.S.A. §313 (1) (E) “pending litigation to which the public body is a part” - UMB Bank N.A. v. City of Winooski and (2) “the negotiating of real estate purchase or lease options”

MOTION by Councilor Colston seconded by Councilor Myers to go into Executive Session Pursuant to 1 V.S.A. §313 (1) (E) “pending litigation to which the public body is a part” – UMB Bank N.A. v. City of Winooski and (2) “the negotiating....of real estate purchase or lease options” at 7:10 p.m. Voted and passed 4-0.

Entered regular session at 8:47 p.m.

X. Regular Items

Motion made in regular session after Executive Session:



MOTION by Councilor Colston seconded by Councilor Myers to approve the settlement documents (Litigation Settlement Agreement, Parking Agreement, two Purchase and Sale Agreements) so long as the final versions thereof remain in substantial conformity with the documents reviewed. The City Manager is hereby authorized to negotiate ministerial and non-substantive changes to the documents and, when complete, to execute them on behalf of the City. The documents shall be released as public documents upon execution as presented. Voted and passed 5-0.

XI. Adjourn

MOTION by Councilor Lafayette seconded by Councilor Duncan to adjourn at 8:50 p.m. Voted and passed 5-0.

ATTEST: _____
Asst City Clerk

