

BOARD OF CITY AUTHORITY
AGENDA
WEDNESDAY, APRIL 24, 2019 @ 5:00 P.M.
CLAIRE BURKE CHAMBERS

1. Approval: BCA minutes of 2/13/19
2. Discussion: School Election
 - Ballot Clerks
 - Counters
3. Approval: Purging Checklist- Authorizing City Clerk to purge checklist.
4. Approval: Policy: Campaigning during Polling Hours
5. Adjourn

MINUTES

Deputy Chair Lucas Collins called the meeting to order at 5:01 p.m.

Members Present:

Lucas Collins, George Cross, Austin Davis, Michael Leddy, Michael O'Brien, Karen O'Hagan, Sally Tipson, Kathy Picard arrived at 5:15 p.m.

Others Present:

Carol Barrett, City Clerk; Janet Brouard, Asst. City Clerk

1. **MOTION** by Mr. O'Brien seconded by Mr. Leddy to approve the minutes of February 13, 2019 as presented. Vote and passed unanimously.
2. There was some discussion concerning the elections. It was brought up that they would like to work in ½ day increments. Mr. Davis said he can count ballots that evening.
3. The City Clerk explained the purging of the checklist. **MOTION** by Mrs. Tipson seconded by Ms. O'Hagan to authorize the City Clerk to purge the checklist.



4. There was some discussion concerning the campaigning policy. We need to re-visit where politicians can stand. Also, the policy should be put in their packet when they file their petition. The clerk would go out in the morning and announce the procedures. This item was tabled.

5. **MOTION** by Mrs. Tipson seconded by Ms. O'Hagan to adjourn the BCA meeting at 5:20 p.m. Voted and passed unanimously.

ATTEST _____
City Clerk



BOARD OF CITY AUTHORITY
BOARD OF ABATEMENT
AGENDA
WEDNESDAY, APRIL 24, 2019 @ 5:15P.M.
CLAIRE BURKE CHAMBERS
WE NEED A QUORUM FOR THIS MEETING

1. Approval of the following abatements:

- Guild Commissary LLC 276 E. Allen St. – business dissolved on June 30, 2018 \$642.18
- Spirit Dog 2017-2018 and 2018-2019 – Several attempts were made to them and mailed returned to us with no forwarding address. \$29.47

2. Adjourn

MINUTES

Chair, Kathy Picard called the Board of Abatement meeting to order at 5:20p.m.

Members Present: Lucas Collins, George Cross, Austin Davis, Michael Leddy, Michael O'Brien, Karen O'Hagan, Sally Tipson.

Others Present:

Carol Barrett, City Clerk; Janet Brouard, Asst. City Clerk

1. The Clerk gave an overview of the abatement process. Discussion ensued concerning the Guild Comm. c/o Farmhouse They had submitted their personal property form and the City received it on April 20, 2018 for the July 1, thru June 30, 2019 tax year. On June 30, 2018 we received a letter stating they were no longer here. **MOTION** by Mr. Cross seconded by Mrs. Tipson to deny the request for abatement. Voted and passed unanimously.

2. The City clerk stated that we had made several attempts via mail and they came back with no forwarding address. **MOTION** by Mr. Cross seconded by Mrs. Tipson to abate the personal property tax in the amount of \$29.47 as presented. Voted and passed unanimously.

ATTEST: _____

City Clerk

